

11TH ANNUAL



**VENDOR CONTRACT &
INFORMATION PACKET
2016**



www.atlantajerkfest.com

Atlanta Caribbean Jerk Festival • 3721 New Macland Road Suite 200 – 107 • Powder Springs, GA 30127

Sunday, September 4, 2016

ATLANTA CARIBBEAN JERK FESTIVAL VENDOR AGREEMENT

Glen Simmonds Events, Carib Event Partners, and MCMG Inc with support from Business Concepts Consulting and Accounting and in association with the Atlanta Montego Bay Sister Cities Foundation and Island Grube Music will present the **11th Annual Grace Atlanta Caribbean Jerk Festival and Family Fun Day on Sunday, September 4, 2016 noon to 10 pm at the Georgia International Horse Park located 1996 Centennial Olympic Parkway in Conyers, Georgia.** There will be a variety of Jerk and Caribbean foods available, live entertainment featuring top Caribbean and international musicians, domino tournament and several other activities for the whole family.

There is a limited amount of booth space available. **It is important to pay early because booth payment deadlines are strictly enforced. Vendors who don't pay on time may have their vending slot assigned to someone else.** The fee for a food vending booth is \$750.00. Arts & Crafts booths are \$375.00. All booth categories are listed on the attached forms.

All payments should be made by cash, certified check, money order or PayPal. The mailing address is **Atlanta Caribbean Jerk Festival, 3721 New Macland Rd, Suite 200-107, Powder Springs, Georgia 30127. Full payment must be received no later than June 20, 2016.**

CHECKS SHOULD BE MADE PAYABLE TO: ATLANTA CARIBBEAN JERK FESTIVAL

Please do not send payment in until you have received confirmation from the festival organizers that your application will be accepted and you have been assigned a spot.

The booth space is sized for a 10 x 10 and is strictly enforced.

******VENDORS WILL HAVE TO SECURE THEIR OWN FOOD PERMITS FROM THE ROCKDALE COUNTY HEALTH DEPARTMENT**** Download more info from Jerk Fest website.**

Please note that no tents, tables, chairs, extension cords or generators will be provided by organizers of festival.

PLEASE KEEP IN MIND THAT THIS IS A JERK FESTIVAL, SO FOOD VENDORS SHOULD ENDEAVOR TO STICK TO THAT THEME AS MUCH AS POSSIBLE.



Atlanta Caribbean Jerk Festival • 3721 New Macland Road Suite 200 – 107 • Powder Springs, GA 30127

BASIC RULES AND REGULATIONS

The following rules must be adhered to. Breach of these rules will result in **immediate ejection from the venue.**

1. **Vendors are not allowed to sell any WATER, ALCHOLIC BEVERAGE, SODA OR BEVERAGE OF ANY KIND INCLUDING HOME-MADE FRUIT JUICES OR DRINKS.**
2. **NO WEAPONS or FIREARMS are allowed. NO GLASS BOTTLES or GLASS CONTAINERS should be dispensed to the public.**
3. **EACH VENDOR IS REQUIRED TO BRING A FIRE EXTINGUISHER.**
4. **ALL VENDORS AND STAFF MUST BE AT THE PARK BETWEEN 7 A.M and 10 A.M. SHARP, THE CUT OFF TIME FOR VENDOR ENTRY IN THE PARK IS 10 A.M. ABSOLUTELY NO ENTRY AFTER 10 A.M.**
5. **ALL ITEMS TO BE SOLD MUST BE LISTED ON THIS VENDOR AGREEMENT.**
6. **EACH FOOD VENDOR IS ALLOWED FOUR (4) ASSISTANTS FREE ADMISSION. CRAFT VENDORS ARE ALLOWED TWO (2) ASISTANTS FREE ADMISSION. EACH ADDITIONAL PERSON WILL PAY FULL TICKET PRICE. PASSES ARE NON-TRANSFERABLE.**
7. **EACH VENDOR IS RESPONSIBLE FOR CLEANING THEIR AREA OF ALL GARBAGE DURING AND AFTER THE EVENT.**
8. **NO POWER WILL BE PROVIDED. VENDORS SHOULD PROVIDE THEIR OWN GENERATOR.**
9. **Glen Simmonds Events, Carib Event Partners, MCMG Inc, Business Concepts Consulting and Accounting, the Atlanta Montego Bay Sister Cities Foundation, Grace Foods, Georgia International Horse Park or their associates are in no way responsible or will be held liable for personal injury, loss or adversity as a result of any incident or Act of God on the day of the festival.**
10. **Vendors will be inspected at the gate by Atlanta Caribbean Jerk Festival personnel. Vendors are responsible to pay the required taxes to the Department of Revenue. Unauthorized goods will be confiscated. Vendor Fee is **non-refundable**. For further information please contact **Atlanta Caribbean Jerk Festival** via email at info@atlantajerkfestival.com or by telephone at 678-974-9248**
11. **Atlanta Caribbean Jerk Festival personnel will do random checks to ensure that rules are being adhered to and that the highest level of customer service is being provided.**
12. **VENDORS MUST SECURE FOOD PERMITS FROM ROCKDALE COUNTY HEALTH DEPARTMENT IN ORDER TO PARTICIPATE AT THE JERK FESTIVAL.**

More details available at www.atlantajerkfest.com



Atlanta Caribbean Jerk Festival • 3721 New Macland Road Suite 200 – 107 • Powder Springs, GA 30127

ACJF VENDOR FEE STRUCTURE AND BOOTH SPACE

The booth spaces available for vending will be: 10’x 10’

The fees for the booth spaces are outlined below:

(VENDORS MUST PROVIDE OWN TENTS)

<u>Vendor Type</u>	<u>10’x10’ Booth Cost</u>
<u>Food Vendors</u> (Vendors must bag and transport their garbage during and after event)	<u>\$750</u>
<u>Arts & Crafts Vendors</u> (Vendors must bag and transport their garbage during and after event)	<u>\$375</u>
<u>Corn/ Coconut/ Sugar Cane/ Fruit Vendors</u> (Vendors must bag and transport their garbage during and after event)	<u>\$375</u>
<u>Small Business 1-3 employees</u> (Vendors must bag and transport their garbage during and after event)	<u>\$275</u>
Demos etc NO VENDING	
<u>Organizations</u> (Vendors must bag and transport their garbage during and after event) Limited vending/fundraising (pastries, cakes etc)	<u>\$125</u>

VENDORS WILL HAVE TO SECURE THEIR OWN FOOD PERMITS FROM THE ROCKDALE COUNTY HEALTH DEPARTMENT

PLEASE NOTE: NO TENTS WILL BE PROVIDED



www.atlantajerkfest.com

Atlanta Caribbean Jerk Festival • 3721 New Macland Road Suite 200 – 107 • Powder Springs, GA 30127

VENDOR APPLICATION:

Please Complete the Following Pages. Failure to do so will result in your application being rejected!

Name of Business: _____

Name (s) of Owner (s) _____

Telephone Number (s)

Day: _____

Evening: _____

Cell Phone: _____

Fax Number: _____

Email Address: _____

Vendor Selection (Please place an "X" beside your choice).

Food: _____

Craft/Merchandise: _____

Corn/Coconut/Fruits: _____

Small Business: _____

Organization: _____



www.atlantajerkfest.com

Atlanta Caribbean Jerk Festival • 3721 New Macland Road Suite 200 – 107 • Powder Springs, GA 30127

FOOD VENDORS:

Please list all of the food to be sold at your booth.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

CRAFT VENDORS:

Please list all of the arts and crafts that will be sold at your booth.

1. _____
2. _____
3. _____
4. _____

PLEASE NOTE: VENDORS ARE NOT ALLOWED TO SELL ANY WATER, ALCOHOLIC BEVERAGE, SODA OR BEVERAGE OF ANY KIND. THIS INCLUDES HOME-MADE FRUIT JUICES OR DRINKS. VENDORS WHO VIOLATE THIS RULE WILL BE SHUT DOWN IMMEDIATELY.

WE APPRECIATE YOUR BUSINESS AND WILL DO EVERYTHING IN OUR POWER TO ENSURE THAT WE HAVE A GREAT CROWD AT THE FESTIVAL. WE WANT EVERYONE TO DO WELL.



www.atlantajerkfest.com

Atlanta Caribbean Jerk Festival • 3721 New Macland Road Suite 200 – 107 • Powder Springs, GA 30127

VENDOR ACCEPTANCE AGREEMENT

(PRINT YOUR NAME)

The owner/operator of:

(PRINT THE NAME OF BUSINESS)

I agree to abide by the rules and deadlines of the Atlanta Caribbean Jerk Festival.

I understand that if I do not abide by these rules and deadlines, my business will not be allowed to vend during the Atlanta Caribbean Jerk Festival to be held on Sunday September 4, 2016.

I hereby declare that all information herein provided is true, correct and complete.

I UNDERSTAND THAT VENDORS ARE NOT ALLOWED TO SELL ANY WATER, ALCOHOLIC BEVERAGE, SODA OR BEVERAGE OF ANY KIND. THIS INCLUDES HOME-MADE FRUIT JUICES OR DRINKS. VENDORS WHO VIOLATE THIS RULE WILL BE SHUT DOWN IMMEDIATELY AND WILL NOT BE ALLOWED TO PARTICIPATE IN FUTURE JERK FESTIVALS.

Signature

Date